

Called to order 7:10

present Annelies Lottmann, Sarah Kopper, Lesley Williamson, Haley Bradley
Consent agenda

Consent Agenda

Annelies wants to add 10 minutes to discuss work outside/between board meetings
Sarah what goes on the website vs what doesn't, spending threshold, who will make the board packet next month?

Annelies motions to approve March minutes, Sarah seconds, 3-0-0

No update on Member engagement committee

Nominations committee

3 candidates, 3 spots, ranked voting will determine who gets which term limit.
should we allow last minute candidates? use member meeting to hype to promote committee work, perhaps in future use quarterly meetings to hype running for the board

Fundraising Committee update

matching requirement for grant funding/proposals - want to get as much as we can muster so want to do a dedicated fund raising push for this purpose
kickstarter campaign (what are the legal requirements for use of funds?)
asking for longer term loans or outright donations
large fundraising event using sponsors/partner co-ops

Annual Meeting

it's happening!
might need a taskmaster - Annelies
like the idea of candidates speaking
give Lesley any visual aids you will want on the tv by April 30th
show simplified YTD profit/loss to show we are moving into the black

Board becomes annual report review committee

Term limits for Sarah need change to 2017
List actual term limit for Christa and Jen (both 2016), note that Christa is vacating 2015, that Jen was appointed 2014, change Sarah's occupation to homemaker
add amount of loans

as authorized not and authorized
change to when they come due vs 3 year term for loans
collapse some of the categories
Haley motions to accept annual report review as edited, Annelies seconds, 3-0-0
need someone to stand up to give report at meeting(Sarah)

C.7 policy monitoring report

Edit second response to say:

'In compliance - Our committees have researched various topics and reported options to the board for discussion/voting

Annelies motions to accept with edit, Sarah Seconds, 3-0-0

D.3 Policy monitoring report

Annelies motions to accept D.3, Haley seconds, 3-0-0

Operations Update

Farmstand changes, profit loss statement - there are no more sales commission tiers as there is a set price for goods

still need incentives to do board and farmstand work

all farmstand changes will be in the member handbook and presented at the member meeting
running a 5 member CSA for the school house and some families, practically no sellable produce is going unsold - which is more than doubling our previous delivery profit wise

Board Work

problem:

- tasks such as monitoring reports are becoming difficult for board members to complete, getting the board packet published more than a day before the board meeting is also a challenge (directly connected)

possible solutions

- set up board work night two-ish weeks before the meeting for everyone to get together if desired to get reports done
- eliminate policy monitoring process as an individual task, instead doing them as a board at each meeting
- set up the first meeting to do one as a board as way of example
- let the person preparing the board packet send it out blank if no one gets their materials in on time
- assigning all the monitoring reports for the board year at the first meeting for the new board

- give each board member a hard copy of the updated policy register, and a sample policy monitoring report
- having the person creating the packet send out friendly reminders prior to due date

Sarah will make the board packet for the next board meeting

How to keep agenda items from falling off the face of the earth

- if they need to be on the next agenda, ensuring they go there
- create something like a parking lot/compost bin for ideas that need to be on people's minds to go at the end of a board meeting packet

Spending threshold

- established practice for board run businesses to have spending thresholds that cannot be exceeded without prior board approval
 - do we want this?
 - if so, what amount?
 - should it be a dollar amount or a percentage of account holding?

this is not an issue at the moment, address it as needed

Publishing board minutes/packets

Blackstar doesn't publish draft minutes, anything the managing director produces, or board packets

Finalized/voted in minutes are published

Ask Blackstar why they do it the way they do it

Discuss at next meeting

Lesley - pull any financials from currently published materials

Calendar Review

-meet May 18

-minutes

-internal session discussion (what is what isn't)

-policy monitoring calendar/workthrough

-disclosure statements

-vote on officers

Action Items

Haley - email Annelies a list of things you need to know for fundraising, disclosure statements for new board members to annual meeting

everyone - get materials to Lesley for annual meeting (visial aids) by Thurs April 30

Annelies - send out materials list for board meeting (spoons etc), ask blackstar why they publish / don't publish what they do, send updated D.3

Lesley - edit annual report

Haley motions to adjourn, Annelies seconds, 3-0-0
adjourned 8:59